

The Keratoconus Self-Help And Support Association



**Trustees Annual Report and
Accounts for the Year Ended
31 August 2020**

Reference and Administrative Information

Charity Name

Keratoconus Self Help and Support Association

Charity registration details

A registered charity in England and Wales (1057629) and in Scotland (SC039552).

Current trustees / Officers

Chair	Mr David Gable
Vice Chair	Ms Elaine Nickolay
Treasurer	Mr Chris Longhorn
Web Master	Mr John Smith
Secretary	Ms Anne Klepacz

Other Committee Members

Ms Julia Barby
Mr John Thatcher
Mr Michael Oliver
Ms Batcho Notay
Ms Caroline Condillac
Ms Jacqi Thomas

Structure Governance and Management

Registered address

The Keratoconus Self-Help and Support Association
PO Box 26251, London, W3 9WQ.

Recruitment and appointment of trustees

The Group's Annual General Meeting (AGM), which is usually held in March each year, elects the Committee members, then the Committee elects the Officers from amongst its members. The 2020 AGM was not held due to government restrictions. The committee approved the accounts and agreed to continue until a formal AGM could be held.

Governing document

The Keratoconus Group is the working name of The Keratoconus Self-Help and Support Association, an unincorporated association. Its charitable objects and administrative arrangements are set out in its constitution as adopted on 19th March 2017.

Objectives and Activities

Charitable purpose

The Group's charitable purpose as stated in its constitution is the relief of those persons, primarily in the United Kingdom, suffering from Keratoconus (an eye condition affecting the cornea) in particular but not exclusively by the provision of advice, support and assistance to such persons.

Activities, achievements and public benefit provided

- Zoom-hosted monthly support calls
- Newsletters (minimum biannual)
- An Online forum
- Telephone support
- Consultations with medical, voluntary sector and Key Opinion Leaders in relation to the condition of keratoconus
- A biennial National Conference (at the discretion of the Trustees)

- Provision of information leaflets at relevant hospital clinics
- Funding of medical research into Keratoconus

Financial Review

Comments on the Accounts

During the period covered by the accounts, cash reserves grew by £14,354. Whilst this is encouraging there are a number of factors that need to be taken into consideration as follows:

1. The lottery Grant must be returned if our Conference does not take place
2. Barbican have been acquired by Arch Insurance and future support is uncertain
3. The cost of producing the second newsletter was accounted for in the previous fiscal year
4. Two years gift Aid tax reclaim was received when we would normally receive one
5. We had committed to supporting the Spring Symposium which was cancelled due to Covid

Taken together, these items amount to £16,159.

Trustee's remuneration and expenses

The 11 trustees did not receive any remuneration during the year. Trustees were reimbursed a total of £227 for expenses incurred on charity business.

Reserves

The Group held unrestricted funds of £34,510 at the year end. Its Management Committee consider that the general fund will enable it to continue its charitable activity for the forthcoming year. A Lottery grant of £7,497 is reserved for conference funding.

Reserves Policy

The charity will also seek to maintain and improve the level of reserves in order to fund any changes to the charity's operations identified as part of its ongoing strategic review.

Approved by a quorum of the trustees at the charity's Trustees 'Committee Meeting on 9th May 2020 (a virtual meeting via Zoom due to COVID-19 restrictions) and signed on their behalf by:

David Gable, Chair

Keratoconus Group: Statement of Receipts and Payments for the year ended 31.08.2020

<u>As at 31.08.20</u>	Unrestricte d Funds	Restricted Funds	Total 2019/20 20	<i>% of Total</i>	Total 2018/20 19	<i>% of Total</i>
INCOMING RESOURCES						
Donations, Legacies and Similar Receipts	£12,465	£7,497	£19,962	<i>100 %</i>	£17,097,	<i>100 %</i>
Receipts from operating activities	£0	£0	£0	<i>0%</i>	£0	<i>0%</i>
Receipts from investment assets	£0	£0	£0	<i>100 %</i>	£0	<i>0%</i>
TOTAL INCOMING RESOURCES	£12,465	£7,497	£19,962	<i>100 %</i>	£17,097.	<i>100 %</i>

RESOURCES EXPENDED

(See Note 1)

Charitable Payments:

Costs of charitable activities (including support costs)	£5,381	£0	£5,381	96.5 %	£26,047.33	99.9 %
Payments for goods sold to raise funds	£0	£0	£0	0%	£0	0%
Governance costs	£227	£0	£227	3.5%	£18.00	0.1%

TOTAL RESOURCES EXPENDED	£5,608	£0	£5,608	100 %	£20,830.97	100 %
---------------------------------	--------	----	---------------	-------	------------	-------

NET INCOMING RESOURCES BEFORE TRANSFERS	£6,857	£7,497	£14,354	42%	£-8,967.82	-31%
--	--------	--------	----------------	-----	------------	------

TRANSFERS	£0	£0	£0		£0	
------------------	----	----	-----------	--	----	--

NET INCOMING RESOURCES AFTER TRANSFERS	£6,857	£7,497	£14,354		£-8,967.82	
---	--------	--------	----------------	--	------------	--

Fund balances brought forward	£20,156	£0	£20,156	58%	£29,123. 97	129 %
Fund balances carried forward	£27,013	£7,497	£34,510	100 %	£20,156. 15	100 %

**Statement of Assets for the year ended
31.08.2020**

CURRENT ASSETS

Cash Funds

CAF Gold Account (deposit account)	£26,663	£7,497	£34,160	99%	£19,806. 15	99%
CAF Cash Account (current account)	£350	£0	£350.00	1%	£350.00	1%
Uncleared cheques at 31st August	£0	£0	£0	0%	£0	0%
Accrued Interest	£0	£0	£0	0%	£0	0%
TOTAL [CURRENT] ASSETS	£27,013	£7,497	£34,510	100 %	£20,156. 15	100 %

The Keratoconus Self-Help and Support Association

Income and Expenditure Account for year ended 31 August 2020

Balance brought forward		£20,156
Income		
Individual Donations	£1,994	
Standing Order Donations	£3,996	
Gift Aid Tax Reclaim (2 Years)	£1,160	
Barbican Insurance	£5,000	
Lottery Grant	£7,497	
Internet Shopping (Amazon & Easy Fundraising)	£154	
Interest	£162	
		£19,962

Expenditure

Website Hosting	£236	
Trustee Expenses	£227	
Conference & Symposium Folders	£450	
ICS Cheque Drawn 000401	£295	
Sight Village	£252	
ICS Cheque Drawn 000403	£147	
CaSE Charity Insurance	£365	
Symposium Sponsorship	£780	
Postage (Newsletter)	£1,271	
IMS Printing (Newsletter)	£1,031	
ICS Cheque Drawn 000415	£278	
Just Giving	£216	
Bank Charges	£60	£5,608
Balance carried forward		£34,510

Trustees statement

The statement of accounts has been prepared on a receipts and payments basis. The undersigned confirm on behalf of the Keratoconus Group Management Committee that the accounts represent a correct record for the reporting period. The accounts are to be received and, in extraordinary and exceptional circumstances due to COVID-19 epidemic restrictions, approved by the Trustees at a Trustees 'Committee Meeting on 20 March 2021 following advice and guidance issued by the Charities Commission it is permissible to vary the ordinary requirement they be approved at the charity's AGM (via Zoom) in accordance with clause 12 of the Group's constitution.

20 March 2021

David Gable, Chair

Chris Longhorn, Treasurer

Independent Examiner's Report for the Year Ended 31 August 2020

Independent Examiner's Report on the Accounts

I report to the trustees on my examination of the accounts of the above charity for the ("the Trust") for year ended 31 August 2020, which are set out on pages 6 to 8.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:

Mr. Paul Edward Hickey

Address:

85 Dorset Avenue
Ferndown
Dorset
BH22 8HL

Signed: _____

Date:

28-01-2021