

The Keratoconus Group



**Trustees Annual Report and
Accounts for the Year Ended 31
August 2019**

Reference and Administrative Information

Charity Name

Keratoconus Self Help and Support Association

Charity registration details

A registered charity in England and Wales (1057629) and in Scotland (SC039552).

Current trustees / Officers

Chair	Mr David Gable
Vice Chair	Ms Elaine Nickolay
Treasurer	Mr Chris Longhorn
Web Master	Mr John Smith

Other Committee Members

Ms Anne Klepacz	Ms Julia Barby
Ms Moira O'Brien	Mr John Thatcher
Mr Michael Oliver	

Structure Governance and Management

Registered address

The Keratoconus Group, PO Box 26251, London, W3 9WQ.

Recruitment and appointment of trustees

The Group's Annual General Meeting (AGM), which is held in March each year, elects the Committee members, then the Committee elects the Officers from amongst its members.

Governing document

The Keratoconus Group is the working name of The Keratoconus Self-Help and Support Association, an unincorporated association. Its charitable objects and administrative arrangements are set out in its constitution as adopted on 10th March 1994 and amended on 23rd May 1996, 25th March 2006 and, by resolutions, on 15th March 2008 and on 19th March 2017.

Objectives and Activities

Charitable purpose

The Group's charitable purpose as stated in its constitution is the relief of those persons, primarily in the United Kingdom, suffering from Keratoconus (an eye condition affecting the cornea) in particular but not exclusively by the provision of advice, support and assistance to such persons.

Activities, achievements and public benefit provided

- Regional groups
- Newsletters (minimum biannual)
- An Online forum
- Telephone support
- Consultations with medical, voluntary sector and Key Opinion Leaders in relation to the condition of keratoconus
- A biennial National Conference (at the discretion of the Trustees)
- Provision of information leaflets at relevant hospital clinics
- Funding of medical research into Keratoconus

Financial Review

Historical Summary

During fiscal 2019 the trustees sought to disperse reserves to allow the charity to respond to its members' stated preference (via a member survey) that greater focus be given to promoting and supporting medical research.

Changes in Fiscal Year 2019

With expenditure significantly exceeding income in the current year as a result of the trustees' decision to disperse reserves for the purposes of funding research, the charity has been able to make donations, such as to "Fight for Sight", a sum of £7,348 and for the training of optometrists in scleral lens fitting, a sum of £2,880.

Trustee's remuneration and expenses

The 9 trustees did not receive any remuneration during the year. Trustees were reimbursed a total of £18 for expenses incurred on charity business.

Reserves

The Group held unrestricted funds of £20,156.15 at the year end. Its Management Committee consider that the general fund will enable it to continue its charitable activity for the forthcoming year.

Reserves Policy

The charity will also seek to maintain and improve the level of reserves in order to fund any changes to the charity's operations identified as part of its ongoing strategic review.

Approved by a quorum of the trustees at the charity's Trustees' Committee Meeting on 11-05-2020 (a virtual meeting via Zoom due to COVID-19 restrictions) and signed on their behalf by:

David Gable, Chair



Keratoconus Group: Statement of Receipts and Payments for the year ended 31.08.2019

<u>As at 31.08.19</u>	Unrestricted Funds	Restricted Funds	Total 2018/2019	% of Total	Total 2017/2018	% of Total
INCOMING RESOURCES						
Donations, Legacies and Similar Receipts	£17,097.51	£0	£17,097.51	100%	£29,050.20	100%
Receipts from operating activities	£0	£0	£0	0%	£0	0%
Receipts from investment assets	£0	£0	£0	100%	£0	0%
TOTAL INCOMING RESOURCES	£17,097.51	£0	£17,097.51	100%	£29,050.20	100%
RESOURCES EXPENDED (See Note 1)						
Charitable Payments:						
Costs of charitable activities (including support costs)	£26,047.33	£0	£26,047.33	99.9%	£19,376.29	92.5%
Payments for goods sold to raise funds	£0	£0	£0	0%	£0	0%
Governance costs	£18.00	£0	£18.00	0.1%	£1,454.68	7.5%
TOTAL RESOURCES EXPENDED	£26,065.33	£0	£26,065.33	100%	£20,830.97	100%

NET INCOMING RESOURCES BEFORE TRANSFERS	£-8,967.82	£0	£-8,967.82	-31%	£8,219.23	39%
TRANSFERS	£0	£0	£0		£0	
NET INCOMING RESOURCES AFTER TRANSFERS	£-8,967.82	£0	£-8,967.82		£8,219.23	
Fund balances brought forward	<u>£29,123.97</u>	£0	£29,123.97	129%	<u>£20,904.74</u>	61%
Fund balances carried forward	£20,156.15	£0	£20,156.15	100%	£29,123.97	100%

Statement of Assets for the year ended 31.08.2019

CURRENT ASSETS

Cash Funds

CAF Gold Account (deposit account)	£19,806.15	£0	£19,806.15	99%	£28,773.97	99%
CAF Cash Account (current account)	£350.00	£0	£350.00	1%	£350.00	1%
Uncleared cheques at 31st August	£0	£0	£0	0%	£0	0%
Accrued Interest	£0	£0	£0	0%	£0	0%
TOTAL [CURRENT] ASSETS	£20,156.15	£0	£20,156.15	100%	£29,123.97	100%

Trustees statement

The statement of accounts has been prepared on a receipts and payments basis. The undersigned confirm on behalf of the Keratoconus Group Management Committee that the accounts represent a correct record for the reporting period. The accounts are to be received and, in extraordinary and exceptional circumstances due to COVID-19 epidemic restrictions, approved by the Trustees at a Trustees' Committee Meeting on 11-05-2020 following advice and guidance issued by the Charities Commission it is permissible to vary the ordinary requirement they be approved at the charity's AGM in accordance with clause 12 of the Group's constitution.

11-05-2020

David Gable, Chair

Chris Longhorn, Treasurer

Date

Independent Examiner's Report for the Year Ended 31 August 2018

Independent Examiner's Report on the Accounts

I report to the trustees on my examination of the accounts of the above charity for the ("the Trust") for year ended 31 August 2018, which are set out on pages 6 to 8.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:

Mr. Paul Edward Hickey

Address:

85 Dorset Avenue
Ferndown
Dorset
BH22 8HL

Signed: _____

Date:

15-02-2020